

Paul Holahan Commissioner

Department of Environmental Services City Hall Room 300B, 30 Church Street Rochester, New York 14614-1290 www.cityofrochester.gov

NUMBER 3.4

FLEET MANAGEMENT POLICY / PROCEDURE

SUBJECT: Automotive Emission Testing Equipment Up-To-Date

APPROVED:

Michael Quattrone, Fleet Manager

PURPOSE: Document that all automotive emission testing equipment is up-to-date

PROCEDURE: Following is a list of the shop's automotive emission testing equipment,

software, the software version, and software purchase date, if known:

A) Tech 2 quantity-2 – version 28.006, upgrade purchased 1/15/10

B) Snap On Modis - version 8.4, upgrade purchased 1/9/10

C) Snap On Evaporative Emission Tester – purchased 6/1/05

PREPARED BY: James Billitier, Assistant Service Manager

DATE: January 27, 2010

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